

14. Cancellation or curtailment of contract

If either party cancels at short notice (less thanweeks) and is unwilling to reschedule, a cancellation fee of £..... will be paid to the other party. Either party may terminate this agreement if the other party fails to abide by the terms, provided notice is given in writing, and the deficiency has not been rectified within.

Signed (artist)

Print name:

Date:.....

Signed (on behalf of the surgery)
.....

Print name:

Date:.....



This contract sets out the terms of agreement between

.....

and

.....

1. Project description

2. Funding

The project has been funded by the following bodies:

.....

.....

The administration of the budget is the responsibility of:

.....

3. Duration

The artist's work will commence on:.....

And end on:

4. The workshop will take place in

.....

5. The artist's work for the project will consist of the following activities/events and time allocation.

6. Fees

£.....payable on completion of the first part of the work by

£.....payable on completion of the work by

£.....on completion of submitted written report by

7. Expenses

Expenses will be paid as follows:

Travel

Materials

Accommodation.....

Subsistence.....

Other.....

8. Facilities, equipment and materials

The surgery will supply the following facilities, equipment and materials:

.....
.....
.....

9. The artist will supply the following facilities, equipment and materials:

.....
.....

10. Evaluation report

The artists will each submit a report on the residency to

.....within

.....of completion of the project.

11. Insurance

Public liability insurance cover for the project will be obtained by:

..... and paid for by:

.....

The insurance of the artist's property is responsibility of:

.....

12. Copyright

The artist owns the copyright of any work created by the artist during the project. Any work created jointly by artist and pupils/teachers will be the joint copyright of all contributors.

The artist agrees to allow the surgery to reproduce any of his/her work created during the project for purposes directly related with the project (e.g. Publicity).

13. Unforeseen circumstance

If the project is delayed due to unforeseen circumstances (such as accident, illness or bereavement) the parties agree to discuss the matter with a view to rescheduling the proposed project.