

**Notes of the May Lane Surgery PPG meeting
Friday 8th April 2022**

Present:

**John Hobson
Dr Yerburgh
Shirley Hill
Ken Hitchings
Marcia Heaven
Rachel Sleigh
Geoff Simms (Chair)**

1. Introductions and Apologies

John Hobson opened the meeting and welcomed the new chairman Geoff Simms. Geoff, on behalf of all the members thanked John for chairing the meetings for some years under difficult, covid, times.

Suzette Simms was unable to attend due to ongoing health problems and Geoff Simms agreed to take notes of the meeting but she is hopeful to be able to return to the meeting after April.

Apologies: Michael Baker
Sally Hayward
Joan Gummer
Sonja Dobrijevic

Note: all actions will now be shown in a separate document

2. The minutes of the meeting of the 3rd February 2022 were agreed and approved

3. Surgery matters, returning to normality

The return to 'normality' continues as the covid conditions allow. Dr Yerburgh explained that whilst attempts were being made to return to normal the impact of the covid variant was having a significant impact on hospital referrals and the waiting times for appointments. This has resulted in some patients making appointments, at the surgery, in the belief that GP's could influence these waiting times which, of course, they are unable to do.

Extended hours had been introduced once a week and this would continue, on a rolling basis, on Tuesdays, Fridays and Saturdays.

Every effort is being made at the surgery to ensure that good ventilation and precautions are maintained for patients and staff visiting the surgery.

Surgery Staffing

The topic of verbal and aggressive abuse, of the receptionists, was ongoing and the PPG wishes to continue to monitor the well being of staff. It was reported that generally staff were coping well. Some staff have been off work with covid and therefore subject to the isolation requirements for health care staff. Home working has not proved to very viable for surgery staff.

In terms of the complement of staff, a Diabetic Nurse has been appointed and 2 new GP's. The new receptionists have settled in well and contributing to the running of the practice.

Dr Yerburgh reported that the practice has been nominated for 'The Practice Nursing Team of the Year' and was indeed in the final selection process for the South West of England, an outstanding achievement. **Well done to the practice!**

4. COVID/FLU

Dr Yerburgh reported that there had been a slow uptake of the invitation for the over 75 age group to have the booster covid vaccination. Previous covid vaccinations were organised and patients informed using the phone messaging system. Some patients have not received this message for the Booster vaccination. Members thought that the location, at Berkeley was too remote for some elderly patients. It is expected that the vaccination programme will continue for some time.

There is currently no advertised facility for any 'walk in' vaccinations however it is believed that the Berkeley facility does provide this service. Patients will be advised to call the surgery, afternoons only, if they have a vaccination query.

5. Integrated Care Systems- see question and response on the question sheet.

6. Meeting arrangements

The following meeting arrangements were discussed and agreed:

1. Agenda items will be received up until 2 weeks before the planned meeting date.
2. The agenda will be issued 1 week prior to the planned meeting date.
3. There will be an ongoing answer/ action document which will capture all actions placed and question asked on an ongoing basis. This will be circulated to members shortly after the meeting. Members should pass any, relevant questions, to Shirley and the Chairman will process the document for circulation on a routine basis.
4. Non surgery members will meet 15 minutes prior to start of meeting to deal with any non surgery items.

The next meeting will be held on Friday 10th June 2022 (10.45-1200)